Dear Parents/Carers,

A Warm Welcome to Our School

“Welcome to Sketty Primary - Croeso i Ysgol Gynradd Sgeti”

It is my great pleasure to welcome you and your child to our school community. Thank you for taking the time to learn more about us. We are proud of our school and of the caring, inclusive environment we have created, where every child is valued, supported and encouraged to thrive.

At the heart of our school are our children. We are committed to providing a rich and engaging curriculum, filled with exciting learning experiences and opportunities that inspire curiosity, creativity and a love of learning. We want every child to feel safe, happy and confident, and to leave us equipped with the knowledge, skills and values they need for the future.

Our dedicated staff work hard to help children become healthy, confident individuals, ambitious and capable learners, ethical and informed citizens, and enterprising, creative contributors. We encourage every child to embrace our school motto, **"Be the best you can be – Gwnewch eich gorau glas,"** and to achieve their full potential both academically and personally.

Choosing a school for your child is an important decision, and we recognise the value of strong partnerships between home and school. By working together, we can ensure that every child receives the very best support throughout their educational journey. We welcome open communication and encourage you to contact us at any time if you have questions, concerns or simply wish to discuss your child's progress.

I look forward to getting to know you and your family, and to working together to make your child's time with us a happy, successful and memorable one.

Cofion Cynnes
Kind Regards
Mr Simon Lloyd-Jones
Headteacher
Sketty Primary School

Cyflwyniad

Introduction

Sketty Primary is a Rights Respecting and Restorative Practice School. It is located in Tycoch, a suburban district of the City and County of Swansea. The original Sketty Primary School was built in 1909 on the Sketty Cross Site. The new site was opened in 2004 on Llwyn Mawr Close.

We currently have 479 pupils on roll, including pupils in our Dragonflies Nursery and Rising 3s.

The school consists of 16 classrooms, a large hall, two playgrounds, a sports field, outdoor learning areas, wellbeing areas, a woodland and pond area.





Our school was inspected by Estyn in July 2023 with our Interim Visit in April 2026. Please take time to read the reports by clicking the links below.

https://estyn.gov.wales/system/files/2023-07/Inspection%20report%20Sketty%20Primary%20School%202023_0.pdf

https://estyn.gov.wales/app/uploads/2026/05/Interim-visit-letter-Sketty-Primary-School-2026.pdf

Datganiadau Gweledigaeth a Chenhadaeth

Vision and Mission Statements

At Sketty Primary, our curriculum is child-led and rooted in the principles of the UN Convention on the Rights of the Child (UNCRC). We are committed to providing every learner with a progressive, skills-driven journey that nurtures curiosity, creativity, and a lifelong love of learning.

Our curriculum is dynamic and responsive—shaped by local, national, and global contexts—and empowers each child to thrive as a confident, compassionate Global Citizen. It is inclusive, relevant, and engaging, fostering digital literacy and preparing learners for the challenges of an ever-evolving technological world.

Well-being is at the heart of our curriculum design. We champion diversity and neurodiversity, fostering a culture of collaboration, ensuring every child feels seen, supported, and valued. Through this culture of resilience and independence, we cultivate learners who are empowered to take ownership of their learning.

Our dedicated and skilled staff, in partnership with governors and wider community collaboration, deliver a high-quality educational experience. We invite parents/carers to be active partners in this journey—engaging, supporting, and celebrating learning every step of the way. Together, we shape a brighter future for our children ensuring that every child is inspired to become the best version of themselves epitomising our mission statement “Be the Best you can Be”.

“Come to the edge," he said.
"We can't, we're afraid!" they responded.
"Come to the edge," he said.
"We can't, We will fall!" they responded.
"Come to the edge," he said.
And so they came.
And he pushed them.
And they flew.”

The school mission statement is ‘Be the Best You Can Be’. It shows our commitment to maximise every child’s potential, whatever their potential may be. We place great emphasis on developing positive attitudes and relationships between all members of the school community to enable the children to achieve their very best.

We aim that EVERY child will:-

- Be valued and respected
- Feel safe and secure
- Be included and involved
- Participate and contribute
- Be given differentiated work appropriate to their ability
- Enjoy their learning
- Have their learning ‘brought to life’ at every opportunity
- Develop life skills
- Have a wide range of equal opportunities
- Be happy in school

We aim for ALL our pupils to become:

- Ambitious and capable learners
- Enterprising individuals
- Ethical, informed citizens
- Healthy confident individuals
- Self-disciplined
- Self-motivated
- Respectful of themselves, others and the environment
- Proud of themselves and their achievements
- Contributors to society

We hope all pupils will develop a sense of ‘belonging’ to their school, community and locality as citizens of Wales.

We will:

- Challenge all members of our school family to achieve their potential becoming independent, confident and realistic learners.
- Model and encourage equality of opportunity, respect for the variety of belief systems that form our modern multicultural world.
- Take responsibility for our own actions reflecting strong moral judgements.
- Provide a range of engaging learning opportunities supported by high quality teaching and adult intervention.
- Provide a stimulating, dynamic skills based curriculum that provides balance, breadth; which is differentiated and sympathetic to the needs and aspirations of individuals.
- Nurture a climate, which seeks to raise standards through high expectation and responding to a vigorous self-evaluation process.
- Celebrate the rich heritage of Wales using our local and national community to develop 'Cynefin', the place where we feel we belong, where the people and landscape around us are familiar, and the sights and sounds are reassuringly recognisable.



Gwybodaeth a Manylion yr Ysgol
School Information and Details

Name - Sketty Primary School

Address
Llwynmawr Close, Sketty, Swansea
SA2 9HJ
Telephone number - 01792 206655

Website – www.SkettyPrimary.co.uk

e-mail – skettyprimaryschool@sketty.swansea.sch.uk

Name of Headteacher – Mr Simon Lloyd-Jones

Local Authority – City and County of Swansea

English Medium, Co-Educational

Age range of pupils: 3-11 Years

Number on roll - 479

Name of Chair of Governors – Richard Lancaster

This information is correct and up-to date at the time of printing,

This document has been amended and conforms to National Assembly for Wales Circular 14/01 'School Prospectus – Guidance for Headteacher Teachers and Governing Bodies'

Aelodau'r Corff Llywodraethu 2026–2027

Governing Body 2026 – 2027

Our school governing body is made up of governors from a range of stakeholder groups, ensuring that the interests of the school, its learners and the wider community are represented. In Wales, these typically include:

- Parent Governors – elected by parents/carers of pupils attending the school and bringing a parental perspective to the governing body's work.
- Local Authority (LA) Governors – appointed by the Local Authority and helping to strengthen links between the school and local education services.
- Community Governors – appointed by the governing body to provide skills, experience and community links that support the work of the school.
- Additional Community Governors – appointed in areas served by a community council, providing further representation from the local community.
- Teacher Governors – elected by the teaching staff and contributing their professional knowledge and experience of teaching and learning.
- Staff Governors – elected by non-teaching members of staff and providing valuable insight into the day-to-day operation of the school.
- The Headteacher – is entitled to serve as a governor and plays a key role in advising and supporting the governing body in its strategic decision-making.

Together, these governors bring a wide range of perspectives, knowledge and expertise, enabling the governing body to provide effective strategic leadership, accountability and support for the school.

Our Governing Body:

- Works closely with the Headteacher to provide strategic direction, challenge and support for the school.
- Makes decisions collectively and democratically, ensuring that a range of views and expertise contribute to effective governance.
- Delegates specific responsibilities and decision-making powers, where appropriate, to committees, working groups or individuals such as the Headteacher.

- Meets formally at least once each term, with additional committee meetings held throughout the year to support the work of the governing body.
- Conducts the majority of its business through structured meetings, making use of relevant reports, policies, guidance and professional advice from the Headteacher, Local Authority and other appropriate sources.
- Monitors the school's performance, finances and statutory responsibilities, ensuring that decisions are made in the best interests of pupils and the wider school community.
- Supports the school's vision, values and improvement priorities, helping to ensure high standards of education, wellbeing and inclusion for all learners.

Chair of Governors	
Richard Lancaster	LA
Vice Chair	
Jessica Griffiths	Parent
Members of the Governing Body at Sketty Primary School	
Gemma Eldridge	LA
Nicola Furlong	LA
Kay Meade	LA
Jonathan Jones	Community
Layfetta Masih	Community
Stewart Powell	Community
Tom Sloane	Community
Bryony Coupe	Parent
Nathan Gynn	Parent
James Morgan	Parent
Louisa Petchey	Parent
Simon Lloyd-Jones	Headteacher
Joanne Griffiths	Teacher
Lucy Johns	Teacher
Megan Jones	Teacher
Hadeel Khaleel	Staff
Clerk to Governors	
Susan Barguss	

Strwythur Staffio 2026–2027

Staffing Structure 2026 – 2027

Headteacher	Acting Deputy Headteacher	Acting Assistant Head
Simon Lloyd-Jones	Lucy Johns (Year 6)	Joanne Griffiths (Year 4)
Additional Learning Needs Co-Ordinator		
Julie Miller	Cath Fox (Nursery)	
Senior Management Team		
Megan Jones (Year 2)	Sam Knight (Year 5)	Amy Baldwin (Year 3)
Will Dunt (Year 3)	Mark Williams (Year 6)	

Teaching Staff			
Sandra Miller	Nursery	Emily Jones	Reception
Sara Porter	Reception	Ellie Rees	Reception/Year 5
Liz Rees (Maternity)	Reception	Kirsty Palmer	Year 1
Hannah Christer	Year 1	Sarah Gillett	Year 1
Cheryl Wanless	Year 2	Ryan Colebrook	Year 2
Neil Tucker	Year 4	Sarah Williams	Year 5
Elizabeth Copus	Year 6		
Teaching Assistants			
Karen Lewis	Pastoral Support	Elizabeth Stockton	Nursery
Sue Duffy	Nursery	Diane Thomas	Nursery
Hasina Begum	Nursery	Yong Kyung Roh	Nursery
Sophie Wright	Reception	Sarah Jenkins	Reception
Emily Jenkins-Davies	Reception	Rocio O'Leary	Year 1
Nadin Aldali	Year 1	Lynda Davies	Year 1
Nicky Cook	Year 2	Jodie Ralphs	Year 2
Rachel Forster	Year 2	Karen Wood	Year 3
Hadeel Khaleel	Year 3	Lottie Marchant	Year 4
Caitlin Mason	Year 4	Marie Bright	Year 5
Amelie Boyce	Year 5	Sarah Gillett	Year 6
Elaine Britten	Year 6		

Teaching Assistants – Enhanced Inclusion Provision		
Nina Cartwright	Alex Davies	Kelsey McMurray
Office Manager	**Office Admin**	**Office Admin**
Kath Dodd	Joanna Charles	Susan Barguss

Wider Staff			
Becky East	Kitchen Staff	Ian Dalling	Caretaker
Faye Yorath	Kitchen Staff		

Trefniadaeth yr Ysgol
School Organisation

Pupils are organised into mixed-ability classes, ensuring that all children learn and develop alongside their peers in an inclusive and supportive environment. Each class is led by a dedicated class teacher(s) and supported by a highly skilled team of teaching assistants who work collaboratively to provide high-quality learning experiences and tailored support, enabling every child to achieve their full potential.

Ein Diwrnod Ysgol
Our School Day

Rising 3s	1.00pm – 3.20pm
Morning Session for Nursery Pupils	8.50am – 11.20am
Reception – Year 6	8.50am – 3.20pm
All pupils have a 1 hour lunch break in addition to comfort breaks.	

Each school day includes time for registration, wellbeing check-ins and check-outs, assemblies and morning playtime, all of which support pupils' wellbeing, personal development and sense of belonging within the school community.

While these aspects are an important part of school life, we ensure that all statutory teaching requirements are met and that the required amount of learning time is provided for every pupil.

5 – 7 years 21 hours per week
8 – 11 years 23.5 hours per week

Dyddiadau Tymhorau a Gwyliau'r Ysgol 2026/2027
School Term and Holiday Dates 2026/2027

Term	Term begins	Mid-term holiday begins	Mid-term holiday ends	Terms ends
Autumn 2026	Tuesday 1 September 2026	Monday 26 October 2026	Friday 30 October 2026	Friday 18 December 2026
Spring 2027	Monday 4 January 2027	Monday 8 February 2027	Friday 12 February 2027	Friday 19 March 2027
Summer 2027	Monday 5 April 2027	Monday 31 May 2027	Friday 04 June 2027	Tuesday 20 July 2027

Bank holidays

Good Friday - Friday 26th March 2027
Easter Monday – Monday 29th March 2027
May Bank Holiday - Monday 3rd May 2027
Spring Bank Holiday - Monday 31st May 2027

INSET Days

Tuesday 1st September 2026
Wednesday 2nd September 2026
Friday 2nd October 2026
Friday 30th April 2027
Monday 19th July 2027
Tuesday 20th July 2027

Dillad Ysgol
Uniform



We believe that uniform helps to establish a positive school identity and consists of:

- royal blue sweater / cardigan
- red polo shirt
- grey skirt / trousers / shorts.

PE kit is required— dark shorts or jogging bottoms and a white T-shirt for the hall and as appropriate for games e.g. trainers.

Please put your child's name on all clothes

Branded School uniform can be purchased from J&S Products, however, **it is not a requirement to wear uniform with the Sketty logo on**.

Please encourage sensible footwear. Heels and open sandals or flip-flops are not suitable for the hustle and bustle of school life and can easily lead to falling over or tripping up. Trainers/shoes with wheels on the underside are not allowed for health and safety reasons.

Derbyniadau
Admissions

Nursery Applications

Since September 2021, schools in Swansea have been responsible for administering their own nursery admissions. Parents and carers wishing to apply for a nursery place for the following academic year should contact their preferred school directly.

We understand that choosing the right setting for your child is an important decision. If you have any questions about applying for a Nursery place at Sketty Primary School, please contact our Nursery Leader, Cath Fox, by email at FoxC17@hwbcymru.net

The Nursery application form is available to download from the school website.

Please note: Admission to our Nursery does not guarantee a place in Reception at Sketty Primary School. Information regarding applications for Reception places will be provided by the Local Authority at the appropriate time.

Reception Applications

Applying for a Reception or Year 7 place (for entry in September 2027)

Applications for Reception and Year 7 admissions must be submitted through the City and County of Swansea.

Applications can be made online via the Swansea Council website:

https://www.swansea.gov.uk/applyforaschoolplace

The school's Admissions Policy is available to view on our website. It provides detailed information about admission arrangements and the criteria used when allocating places.

Gofal a Lles Disgyblion
Pupil Care and Wellbeing

At Sketty Primary School, we are committed to providing a welcoming, supportive and caring environment where every child feels safe, valued and able to thrive. The class teacher has primary responsibility for your child's day-to-day wellbeing and is accountable to the Headteacher for their overall care while in school. Where appropriate, the school works closely with a range of external agencies to ensure that pupils and families receive the support they need.

During lunchtime, children are supervised by our trained support staff, who help to maintain a safe and positive environment. In their final year at the school, pupils benefit from well-established transition programmes with their chosen comprehensive school. These arrangements help to ensure a smooth transition by supporting the effective sharing of information about each child's strengths, needs and wellbeing.

If a pupil becomes unwell or sustains an injury while at school, every effort will be made to contact a parent/carer or the emergency contact provided. In the unlikely event of a more serious accident or medical emergency, and if a parent/carer cannot be reached immediately, the school will arrange for the pupil to receive appropriate medical attention and will continue to make every effort to contact the family as soon as possible.

Parents and carers are asked to provide up-to-date emergency contact details, including telephone numbers and addresses, and to notify the school promptly of any changes to this information. This helps us to ensure that we can contact families quickly whenever necessary.

Presenoldeb a Phrydlondeb
Attendance and Punctuality

Regular attendance and punctuality are essential if children are to gain the maximum benefit from the educational opportunities available at school. Parents and carers can support their child's learning by ensuring that they attend school every day, arrive on time and have adequate rest and sleep. Children who are unwell should not be sent to school.

The Headteacher and staff work closely with the Education Welfare Officer to monitor attendance and support families in maintaining high levels of attendance. Parents and carers should ensure that children arrive at school at the designated start time each day.

If your child is absent, please notify the school by 9.00am on the first day of absence, providing a reason for the absence and, where possible, an indication of its likely duration. If no contact is received, the school operates a first-day contact system, whereby a member of the office staff will contact parents/carers to ascertain the reason for the absence and ensure the child's wellbeing.

Wherever possible, medical, dental and other routine appointments should be arranged outside school hours. If an appointment must take place during the school day, parents/carers should inform the school in advance.

Welsh Government attendance guidance discourages schools from authorising family holidays during term time. Any term-time holiday taken will normally be recorded as an unauthorised absence and will be reflected as such in attendance records. Further information is available from the school office. Holiday Request Forms can be obtained from the school office or downloaded from the school website.

Children arriving after the register closes at 9.00am will be marked as late. Punctuality is monitored by the school's Attendance Officer, who works collaboratively with families to address any concerns relating to persistent lateness.

Children who arrive late must enter the school through the main entrance and report to the school office, where their arrival will be recorded before they join their class.

Data Presenoldeb
Attendance data

Our school has been set a target of 95%. Attendance for 2025–2026 was 93.3% which is above the average for Primary School in the Local Authority and a slight increase on the previous year.

Iechyd a Diogeledd
Health and Safety

The health, safety and wellbeing of our pupils, staff and visitors are of paramount importance. The school has a comprehensive Health and Safety Policy, which is available to view on the school website.

We are committed to maintaining the highest possible standards of health and safety through regular staff training, routine audits and inspections, robust risk assessment procedures, and ongoing awareness raising across the school community. These measures help to ensure that our school remains a safe, secure and healthy environment in which children can learn, develop and thrive.

All members of the school community share responsibility for promoting a positive health and safety culture and for following the procedures and guidance that help keep everyone safe.

Diogelwch a Mynediad i'r Safle

Site Security and Access

The safety and security of our pupils, staff and visitors is a priority at Sketty Primary School. We take our duty of care very seriously and continually review and strengthen our security arrangements to ensure that the school remains a safe environment for everyone.

During the school day, all visitors must enter the school via the main entrance, where they will be welcomed by a member of staff. Visitors are required to sign in at the school office and wear a visitor identification badge at all times while on site. This enables us to monitor access to the school and safeguard all members of our community.

The school operates controlled entry systems and is monitored by CCTV to enhance site security and help ensure the safety of pupils, staff and visitors.

School gates are opened for pupil collection from **3.15pm onwards**. Parents and carers of Nursery and Rising 3 pupils will be informed of the specific times at which their designated gates are opened and secured.

Pupils attending the After School Club should be collected via the main entrance.

To help keep our site safe and accessible, parents and carers are asked not to drive onto the school grounds, as parking spaces are extremely limited and are reserved for staff and authorised visitors. We appreciate your cooperation in helping to maintain a safe environment for all members of the school community.

Diogeledd Tân
Fire Safety

The safety of our pupils, staff and visitors is of paramount importance. Regular fire drills are carried out throughout the year to ensure that evacuation procedures are effective and to identify any areas where improvements may be needed.

Fire extinguishers are strategically located throughout the school and are inspected and serviced regularly. In addition, all staff receive regular fire safety training to ensure they are familiar with emergency procedures and their responsibilities in the event of an evacuation.

Should the school building need to be evacuated, all pupils and staff will proceed promptly to their designated fire assembly points on the school playgrounds, where registers will be taken to ensure everyone is accounted for.

Visitors attending concerts, meetings or other events at the school will be informed of the fire evacuation procedures upon arrival, including the location of the nearest fire exit and designated fire assembly point. This helps to ensure that all visitors are aware of the appropriate actions to take in the event of an emergency and can evacuate the building safely and efficiently.

Ysmygu ac Anweddu
Smoking and Vaping



In accordance with smoke-free legislation, smoking is not permitted anywhere on the school premises. This restriction applies to all members of the school community, including staff, parents/carers, visitors and contractors.

To help maintain a healthy and welcoming environment for our pupils and families, we also ask that anyone who chooses to smoke or vape does so well away from the school entrances and gates. This helps to protect children from exposure to smoke or vapour and reinforces the positive health messages promoted within the school.

Cŵn
Dogs



To help ensure the safety and wellbeing of all members of our school community, dogs are not permitted on the school site, with the exception of registered assistance dogs, such as guide dogs.

We ask for parents' and carers' support in following this requirement, as some children may be anxious around dogs or feel uncomfortable in their presence. Restricting dogs from the school grounds helps us maintain a safe, welcoming and inclusive environment for all pupils.

We appreciate your cooperation and understanding in helping us to keep the school site safe and accessible for everyone.

Toiledau

Toilets

Pupil toilets are conveniently located within each phase of the school, ensuring that children have easy and appropriate access throughout the day. Our toilet facilities are unisex, providing an inclusive environment for all pupils.

The toilets are monitored regularly and cleaned daily to maintain high standards of hygiene, cleanliness and safety. Our cleaning staff and caretaker follow the latest Infection Prevention and Control for Educational Settings: All Wales Guidance, helping to ensure that the school environment remains safe, clean and well maintained for all members of the school community.

Gweinyddu Meddyginiaeth

Administration of Medicines

The school will administer medication to pupils only in exceptional or agreed circumstances and in accordance with the school's Administration of Medicines Policy, which is available on the school website. Parents and carers should discuss any request for the administration of medication with the Headteacher or a designated member of staff before sending medication into school.

Where the school agrees to administer medication, a parental consent form must be completed and returned before any medication can be given. All medication will be stored securely and safely, out of pupils' reach, whilst remaining readily accessible to authorised staff when required.

We recognise that some pupils may have longer-term medical conditions or healthcare needs. Wherever possible, the school will work in partnership with parents/carers and relevant health professionals to support these pupils effectively. In some cases, it may be necessary to develop an Individual Healthcare Plan to ensure that appropriate arrangements are in place to meet the child's medical needs and enable them to participate fully in school life.

Diogeledd Haul

Sun Protection

To help keep children safe during periods of warm and sunny weather, we encourage parents and carers to provide a suitable sun hat for their child to wear when outdoors. We also ask that sunscreen is applied at home before school, particularly when the weather forecast indicates strong sunshine, ensuring that exposed areas of skin are adequately protected.

If children wish to bring sunglasses to school, parents and carers should ensure that they are shatterproof and suitable for use by children.

By working together, we can help to protect children from the harmful effects of the sun whilst enabling them to enjoy outdoor learning and play safely.

Gemwaith

Jewellery

In the interests of health and safety, the wearing of jewellery in school is actively discouraged. Where jewellery is worn, earrings should be limited to small studs or sleepers only.

For reasons of safety, pupils may be required to remove all jewellery before participating in physical education lessons, swimming sessions or other activities where there is a risk of injury. Parents and carers are encouraged to support the school by ensuring that jewellery is kept to a minimum and that any items worn are appropriate for school.

Cerdded Adref a Ffônau Symudol
Walking home and Mobile Phones

With parental consent, pupils in Year 5 and Year 6 may be permitted to walk home from school independently. Parents and carers who wish their child to do so should notify the school and complete any required consent procedures.

For safety reasons, pupils who walk to and from school independently may bring a mobile phone to school. Any mobile phone brought onto the school site must be switched off completely during the school day, including break times and lunchtime, and stored securely in the classroom in accordance with school procedures.

Mobile phones must not be used by pupils during the school day unless there are exceptional circumstances and permission has been given by a member of staff.

The school cannot accept responsibility for the loss, theft or damage of mobile phones or any other personal electronic devices brought onto the premises. Pupils bring such items to school entirely at their own risk.

Polisi Defnydd Derbyniol Diogelwch Ar-lein
E-Safety Acceptable Use Policy

Article 19 – Children have the right to be protected from all forms of violence, abuse, neglect and exploitation, including online.

Erthygl 19 – Mae gan blant yr hawl i gael eu diogelu rhag pob math o drais, camdriniaeth, esgeulustod a chamfanteisio, gan gynnwys ar-lein.

The school operates a strict Acceptable Use Policy in accordance with the school's rigorous approach to e-safety for the whole school community. Parents / carers and pupils will be requested to sign an Acceptable Use Agreement annually. This can be viewed on our website.



ICT Acceptable Use Agreement

This is how we stay safe when we use computers & iPads for learning:

- I will only use apps / websites that an adult has allowed me to use.
- I will not use a search engine without asking permission each time. Eg. To find a picture for my work.
- I will take care of the equipment. Eg. I will not have my water bottle at the table when using the devices.
- I will ask for help from an adult if I think I have done something wrong.
- I will tell an adult if I see something that upsets me or is inappropriate on the screen.
- I understand that if I break the rules I might not be able to use the ICT equipment and my parents may be contacted.
- I understand that as a member of Sketty Primary school, I must use technology in a responsible way. Any emails I send show that I am a responsible pupil of Sketty Primary School.

For my own personal safety:

- I understand that my use of technology will be supervised and monitored.
- I will keep my passwords safe and will not use passwords belonging to anyone else.
- I will keep my own personal information safe as well as that of others. Eg. Name, age, address, school.
- I will tell a trusted adult if anything makes me feel uncomfortable or upset when I see it online.
- I will never agree to get together with anyone I 'meet' online.
- I will tell my teacher about any emails / messages that concern or worry me.
- I will not upload any photos of myself in school uniform online.

For the safety of others:

- I will not interfere with the way others use their technology.
- I will be polite and responsible when I communicate with others.
- I will not take or share images of anyone without their permission
- I will not deliberately open, alter, move or delete a file belonging to another person without their permission.

For the safety of the school:

- I will not try to access anything illegal.
- I will not download anything that I do not have the right to use.
- I will not deliberately bypass any systems designed to keep the school a safer place.
- I will not attempt to install programmes / apps of any type on the school devices.
- I will report any faults / damage to the devices.

I understand that I am responsible for my actions and the consequences. I have read, understood and agree to follow these guidelines.

Signed:

Date:

Article 36: You have the right to be protected from doing things that could harm you.

Be the best you can be!
Gwnewch eich gorau glas!

Lles Disgyblion
Pupil Wellbeing

Erthygl 3 – Dylai oedolion wneud yr hyn sydd orau i blant. Pan fydd oedolion yn gwneud penderfyniadau, dylent feddwl am sut y bydd eu penderfyniadau'n effeithio ar blant.

Article 3 – Adults should do what is best for children. When adults make decisions, they should think about how their decisions will affect children.

At Sketty Primary School, we are committed to providing a welcoming, supportive and caring environment where every child feels safe, valued and able to thrive. We have a range of policies in place to support pupils' emotional wellbeing, behaviour and personal development, including our Restorative Practice and Emotion Coaching Policy, Wellbeing Policy and Anti-Bullying Policy. These policies are available to view on the school website.

The class teacher has primary responsibility for your child's day-to-day wellbeing and is accountable to the Headteacher for their overall care while in school. Where appropriate, the school works closely with a range of external agencies to ensure that pupils and families receive the support they need. During lunchtime, children are supervised by our trained support staff, who help to maintain a safe and positive environment.

We have high expectations of behaviour and expect pupils to demonstrate respect, responsibility and positive conduct both within school and when representing the school on educational visits and at community events.

Bullying of any kind is not tolerated. Pupils are encouraged to speak to a trusted adult if they are experiencing bullying or if they are concerned about another child. As a Restorative Practice and Rights Respecting School, we adopt a restorative approach to resolving conflicts and addressing behavioural concerns. This helps pupils to understand the impact of their actions, repair relationships and develop the skills needed to make positive choices.

The school has a dedicated Pastoral Support Officer who is available to support children experiencing anxiety, emotional difficulties or other wellbeing concerns. Parents and carers who feel their child may benefit from this support are encouraged to speak to their child's class teacher in the first instance.

Weekly assemblies provide valuable opportunities to celebrate achievements and recognise pupils who demonstrate our Positive Values through their actions, attitudes and contributions to school life.

In exceptional circumstances, it may be necessary to exclude a pupil from school for a fixed period or, in the most serious cases, permanently. Such decisions are never taken lightly and are made in accordance with Local Authority and Welsh Government guidance. Wherever possible, support and intervention strategies will be implemented before exclusion is considered, and parents/carers will be fully involved throughout the process.

In their final year at the school, pupils benefit from well-established transition programmes with their chosen comprehensive school. These arrangements help to ensure a smooth transition by supporting the effective sharing of information about each child's strengths, needs and wellbeing.

If a pupil becomes unwell or sustains an injury while at school, every effort will be made to contact a parent/carer or the emergency contact provided. In the unlikely event of a more serious accident or medical emergency, and if a parent/carer cannot be reached immediately, the school will arrange for the pupil to receive appropriate medical attention and will continue to make every effort to contact the family as soon as possible.

Parents and carers are asked to provide up-to-date emergency contact details, including telephone numbers and addresses, and to notify the school promptly of any changes to this information. This helps us to ensure that we can contact families quickly whenever necessary.

Diogelu ac Amddiffyn Plant
Safeguarding and Child Protection

Erthygl 9 Eich hawl i fod gyda'ch rhieni os mae dyna sydd orau i chi.

Article 9 You have the right to be protected from being hurt or badly treated.

At Sketty Primary School, safeguarding is everyone's responsibility and the safety and wellbeing of our pupils is our highest priority. The school has a comprehensive Safeguarding and Child Protection Policy, which is available on the school website and from the school office.

The Headteacher is the Designated Safeguarding Lead (DSL) and has overall responsibility for ensuring that safeguarding procedures are implemented effectively. Staff, governors and volunteers receive regular safeguarding training and updates in line with Local Authority and statutory requirements, and all staff are subject to appropriate safeguarding and Disclosure and Barring Service (DBS) checks before commencing employment.

Where concerns arise about a child's welfare, the school will work closely with relevant agencies, including Children's Services and other professional partners, to ensure that pupils receive the support and protection they need. Any concerns, disclosures or allegations are managed in accordance with current safeguarding legislation, local procedures and Welsh Government guidance.

In order to safeguard children effectively, there may be occasions when the school is required to share information with external agencies without first informing parents or carers. Such decisions are only made when it is considered necessary to protect the safety, welfare or best interests of a child.

As a school community, we are committed to creating a safe, nurturing and supportive environment where every child feels secure, respected and able to thrive.

Ysgolion Iach
Healthy Schools

Article 24 Children have the right to the best health care possible, clean water to drink, healthy food and a clean and safe environment to live in. All adults and children should have information about how to stay safe and healthy.

Erthygl 24 Mae gan blant yr hawl i ofal iechyd o ansawdd da ac i ddŵr glan, bwyd maethlon ac amgylchedd glân iddyn nhw gadw'n iach.

At Sketty Primary School, we are committed to helping all learners develop into healthy, confident and resilient individuals. Through the Health and Wellbeing Area of Learning and Experience, pupils across all progression steps take part in a wide range of activities that promote positive physical, emotional, social and mental wellbeing. These experiences help children develop the knowledge, skills and understanding they need to make informed choices and lead healthy, active lives.

We encourage pupils to stay hydrated throughout the day and therefore ask parents and carers to provide water only in their child's water bottle, rather than squash, energy drinks or fizzy drinks.

To support healthy lifestyles, we also ask that packed lunches contain nutritious food and that any snack brought in for morning break is a healthy option, such as fruit or vegetables, rather than crisps, sweets or chocolate.

Physical activity is an important part of school life and contributes positively to children's health, wellbeing and readiness to learn. Every class participates in a minimum of two sessions of physical activity each week, alongside opportunities for active play, outdoor learning and participation in sporting activities throughout the year.

Ein Cwricwlwm
Our Curriculum

Erthygl 29 Dylai addysg ddatblygu personoliaeth a thalent pob plentyn yn gyflawn. Dylai annog plant i barchu eu rhieni, a'u diwylliant nhw ac eraill.

Article 29 Children's education should help them fully develop their personalities, talents and abilities. It should teach them to understand their own rights, and to respect other people's rights, cultures and differences. It should help them to live peacefully and protect the environment.

The 4 Core Principles of our Curriculum at Sketty is to empower our pupils to be lifelong learners and become:

- Healthy, confident individuals
- Ambitious and capable learners
- Enterprising and creative individuals
- Ethically informed citizens

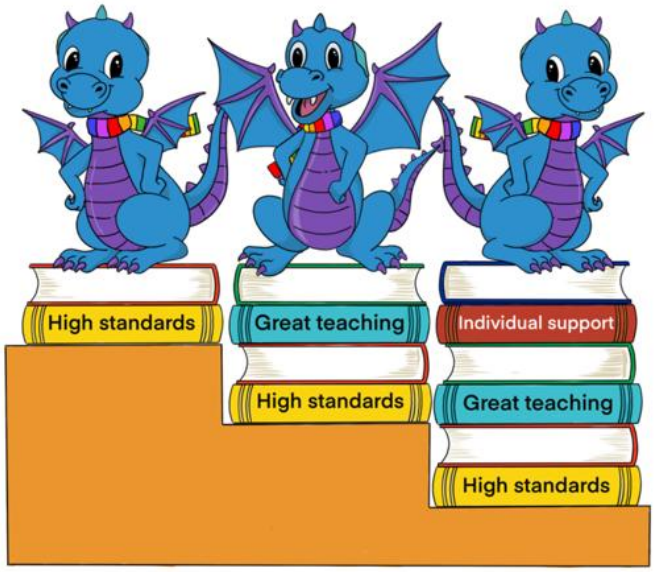
A key principle of our curriculum is Cynefin. The Curriculum for Wales defines *Cynefin* as:

"The place where we feel we belong, where the people and landscape around us are familiar, and the sights and sounds are reassuringly recognisable. Though often translated as 'habitat', Cynefin is not just a place in a physical or geographical sense: it is the historic, cultural and social place which has shaped and continues to shape the community which inhabits it."

At Sketty Primary School, we place great value on helping pupils develop an understanding of their local community, Welsh heritage and cultural identity. Through a wide range of learning experiences, educational visits and community partnerships, pupils are encouraged to explore and appreciate the people, places, history, language and traditions that make our locality unique. These experiences help learners develop a strong sense of belonging, pride in their community and an understanding of their role as local, national and global citizens.

Principles for Curriculum Design:

- Authentic Evidence based
- Responsive
- Inclusive
- Ambitious
- Empowering
- Unified
- Engaging
- Based on subsidiarity
- Manageable



Our Curriculum covers the following six Areas of Learning:

- Expressive Arts
- Health and Well being
- Humanities
- Languages literacy and communication
- Maths and Numeracy
- Science and Technology



Across these areas of learning, pupils will have opportunities to develop cross-curricular skills in the areas of Literacy, Numeracy and Digital Competence.



Each year group will take part in a range of educational visits to enhance their learning experiences. Pupils in Years 4, 5 and 6 will have the opportunity to take part in a residential visit.







What is the purpose of the personalised assessments?

Pupils in Years 2 – 6 will participate in online personalised assessments in Maths and Reading, twice a year. These are assessments set by Welsh Assembly Government and are statutory.

The purpose of the personalised assessments is to help learners progress through understanding what they can do, the things they may need to work on and their next steps. Personalised assessments provide detailed information on the skills of individual learners and whole classes, which teachers can use to plan next steps in learning and teaching and to support progression planning.

Darpariaeth ar gyfer Plant ag Anghenion Dysgu Ychwanegol

Provision for children with Additional Learning Needs

Erthygl 2 – Mae gan bob plentyn yr hawl i gael ei drin yn deg ac ni ddylid gwahaniaethu yn ei erbyn am unrhyw reswm.

Article 2 – Every child has the right to be treated fairly and must not be discriminated against for any reason.

At Sketty Primary School, we value the abilities, achievements and individuality of every child. We are committed to creating an inclusive, nurturing learning environment where all pupils are respected, encouraged and supported to achieve their full potential. Through our positive and aspirational 'can do' culture, we strive to provide the highest quality educational experiences and opportunities for every learner, enabling them to develop confidence, resilience and a lifelong love of learning.

ALN stands for Additional Learning Needs. We recognise that children develop at different rates and come to school with a diverse range of strengths, interests and needs. While a variety of factors may influence a child's learning and development, we believe that the best outcomes are achieved through strong partnerships between pupils, parents/carers, school staff and external agencies. By working collaboratively, we can identify needs early, provide effective support and ensure that every child is able to participate fully in school life and make progress in their learning.

The school's Additional Learning Needs Coordinators (ALNCos) are Julie Miller and Cath Fox, who lead and coordinate the provision for pupils with Additional Learning Needs. They work closely with staff, families and specialist services to ensure that learners receive the support, guidance and opportunities they need to thrive both academically and socially.

Julie Miller millerj67@hwbcymru.net

Cath Fox foxc17@hwbcymru.net

Our ALN Aims

We aim to:

- Ensure that all pupils have access to a broad, balanced and engaging curriculum.
- Provide learning experiences that are appropriately adapted to meet individual needs and abilities.
- Identify additional learning needs as early as possible.
- Enable pupils with ALN to participate fully in all aspects of school life.
- Work closely with parents and carers, ensuring they are involved and informed from the outset.
- Involve pupils, wherever possible, in decisions about their learning and the support they receive.
- Promote independence, confidence and positive outcomes for all learners.

Our Approach to ALN

The principles underpinning our approach to Additional Learning Needs (ALN) are:

- A rights-based approach, where the views, wishes and feelings of the child and their family are central to all planning, decision-making and review processes.
- Early identification, intervention and prevention, ensuring that learners receive appropriate support at the earliest opportunity to maximise progress and wellbeing.
- Collaboration and partnership working between school, families and relevant external agencies to promote positive outcomes for learners.
- Inclusive education, where all learners are valued, supported and enabled to participate fully in the life and work of the school.

We have due regard to the United Nations Convention on the Rights of the Child (UNCRC) and the United Nations Convention on the Rights of Persons with Disabilities (UNCRPD) in all aspects of our ALN provision.

In line with the Welsh ALN framework, we adopt a graduated and inclusive approach to identifying and meeting learners' needs through:

- Universal Provision
- Early Identification
- Targeted Support
- Specialist Support

This graduated approach enables us to respond to individual needs while ensuring all learners receive high-quality teaching and support.

Where a learner's difficulties or disability require Additional Learning Provision (ALP) that is additional to, or different from, that which is ordinarily available to learners of the same age, the school will consider whether the learner meets the definition of Additional Learning Needs (ALN) and whether an Individual Development Plan (IDP) is required.

More ALN information, documents and video can be viewed on our website
https://www.skettyprimary.co.uk/aln/



Cynhwysiant a Chyfle Cyfartal
Inclusion and Equal Opportunities

Erthygl 2 – Mae gan bob plentyn yr hawl i gael ei drin yn deg ac ni ddylid gwahaniaethu yn ei erbyn am unrhyw reswm.

Article 2 – Every child has the right to be treated fairly and must not be discriminated against for any reason.

At Sketty Primary School, we are committed to providing an inclusive learning environment where every member of our school community feels valued, respected and supported. We believe that all children, staff, parents/carers and governors should have access to a wide range of opportunities that enable them to learn, develop and flourish. We celebrate diversity and strive to create a culture where everyone is listened to, treated fairly and has their individual identity, background and experiences recognised and respected.

Equality of opportunity is at the heart of our school ethos. We are committed to promoting physical, emotional and social wellbeing while fostering a strong understanding of equality, fairness and social justice. Every individual within our school community is valued and respected, and we work to ensure that everyone has a genuine sense of belonging.

At Sketty Primary School, the learning, achievement, attitudes and wellbeing of all our pupils are of equal importance. We encourage every child to achieve their very best by recognising and responding to their individual strengths, needs and life experiences. Through a broad, balanced and inclusive curriculum, combined with high expectations and effective support, we aim to enable all learners to reach their full potential.

We value the individuality of every child and celebrate the rich diversity of our school community. We promote inclusion regardless of ethnicity, culture, religion, language, age, disability, gender, attainment, family circumstances or background. As a proud No Outsiders School, we actively promote the message that “All Different, All Welcome”**,** helping children to understand, respect and celebrate differences within society.

Aims and Objectives

At Sketty Primary School we aim to:

- Ensure that no member of our school community experiences discrimination or unfair treatment.
- Promote equality, fairness and justice through all aspects of school life.
- Provide all pupils with equal access to the full range of educational opportunities available.
- Remove barriers to learning and participation wherever possible.
- Create an environment where diversity is recognised, valued and celebrated.
- Ensure that recruitment, employment, promotion and professional development opportunities are fair and equitable.
- Challenge prejudice, discrimination and stereotyping whenever they occur.
- Foster positive attitudes, mutual respect and understanding among all members of the school community.
- Celebrate the cultural diversity and individuality of our pupils, families and wider community.
- Support children to develop a positive sense of identity, self-worth and belonging.

We recognise that prejudice and discrimination are often rooted in misunderstanding and lack of awareness. Through positive educational experiences, meaningful discussion and respectful relationships, we seek to develop empathy, understanding and acceptance, helping all pupils to become responsible, respectful and informed citizens.

Y Gymraeg
Welsh Language

Article 29 – Education should help children develop respect for their own culture, language and values, as well as those of others.

Erthygl 29 – Dylai addysg helpu plant i ddatblygu parch at eu diwylliant, eu hiaith a'u gwerthoedd eu hunain, yn ogystal â rhai pobl eraill.

At Sketty Primary School, we are committed to inspiring children and young people to use Welsh confidently and proudly in all aspects of their lives. The Siarter Iaith belongs to the whole school community, and everyone has a role to play in promoting and celebrating the Welsh language. This includes pupils, staff, governors, parents and carers, as well as the wider community.

Our Criw Cymraeg, made up of representatives from each class, plays an active role in championing the Welsh language and culture throughout the school. They lead initiatives, organise events and encourage the use of Welsh in everyday situations. The school is proud of its achievements through the Siarter Iaith programme, having achieved the Bronze Award in May 2023, the Silver Award in July 2024, and the prestigious Gold Award in June 2025. We are now delighted to support other schools across Swansea on their own Siarter Iaith journey.

Cynefin is a key principle of the Curriculum for Wales and an entitlement for all learners. It helps children develop a sense of belonging by deepening their understanding of the place, culture, history, language and communities that shape their lives. At Sketty Primary School, all aspects of teaching and learning reflect the cultural, economic, environmental, historical and linguistic characteristics of Wales. Cynefin is embedded throughout school life and helps pupils develop pride in their local area, Welsh heritage and national identity.

Throughout the year, we celebrate Welsh culture and traditions through a wide variety of activities and events. Our annual Welsh Week celebrations and Eisteddfod are highlights of the school calendar, providing opportunities for pupils to work collaboratively within their classes and house teams while competing in a range of creative, cultural and sporting competitions.

All pupils are taught Welsh as part of the school's commitment to developing their knowledge and understanding of Wales, its language, culture, traditions and heritage. The use of incidental Welsh is actively encouraged throughout the school day, helping pupils to develop confidence and fluency in authentic contexts. The school benefits from regular support from the Local Authority Welsh Language Team, and all members of staff have received training to support the teaching and promotion of Welsh as a second language.



Trefniadau ar gyfer Crefydd, Gwerthoedd a Moeseg ac Addoli ar y Cyd

Arrangements for Religion, Values and Ethics and and Collective Worship

Erthygl 14 – Mae gan blant yr hawl i feddwl a chredu beth bynnag a ddewisant ac i ymarfer eu crefydd, cyhyd â'u bod yn peidio ag atal pobl eraill rhag mwynhau eu hawliau.

Article 14 – Children have the right to think and believe what they choose and to practise their religion, as long as they are not stopping other people from enjoying their rights.

Religion, Values and Ethics (RVE) forms an important part of the Curriculum for Wales and supports learners in developing an understanding of the diverse beliefs, values and experiences that shape human societies. As recognised within the Humanities Area of Learning and Experience, "**Human societies are complex and diverse, and shaped by human actions and beliefs**."

RVE is taught in accordance with the Local Authority's agreed syllabus and reflects the requirements of the Curriculum for Wales. Teaching is objective, critical and pluralistic in nature, ensuring that learning is balanced in both content and approach. Pupils are encouraged to explore a wide range of religious beliefs, non-religious philosophical convictions and worldviews represented in Wales and the wider United Kingdom. Through this learning, pupils develop respect, understanding and appreciation of diversity while forming and expressing their own informed views.

Under the Curriculum for Wales, there is no longer a right for parents or carers to withdraw their children from Religion, Values and Ethics lessons.

Collective worship and reflection continue to play an important role in school life. Daily opportunities for collective worship, reflection and spiritual development are provided across all progression steps, either at class, phase or whole-school level. These sessions encourage pupils to reflect on values, relationships, personal responsibilities and the wider world, while promoting a sense of belonging, respect and community.

Addysg Cydberthynas a Rhywioldeb (ACRh)
Relationships and Sexuality Education (RSE)

Relationships and Sexuality Education (RSE) is a statutory element of the Health and Wellbeing Area of Learning and Experience within the Curriculum for Wales, although aspects of RSE may also be explored through other Areas of Learning and Experience, such as Science.

The RSE curriculum is designed to support children and young people in developing the knowledge, skills and values they need to form healthy, safe and respectful relationships. It helps learners to understand the importance of kindness, empathy, respect, personal boundaries and wellbeing, whilst also developing an age-appropriate understanding of how living things grow and change over time.

RSE supports children to understand their rights and responsibilities, promotes equality and fairness, and encourages respect for diversity and difference. Through learning and discussion, pupils are supported to become confident, informed and responsible individuals who can build positive relationships and contribute positively to society.

At Sketty Primary School, we follow the principles of the No Outsiders and Think Equal programmes. These approaches use carefully selected storybooks, discussion and reflection activities to promote inclusion, equality, emotional literacy and respect for others. Through these experiences, pupils develop an appreciation of diversity and an understanding that everyone belongs and deserves to be treated with dignity and respect.

Relationships and Sexuality Education is taught within the schools Health and Wellbeing Area of Learning but can also be taught within other Area of Learning, such as Science. The principles of the curriculum and on helping children to understand healthy, safe and fulfilling relationships with others, understand how living things grow as they get older, help children to understand their rights and ensure fair treatment and respect for all.

Amcanion Chwaraeon – Darpariaeth ar gyfer Chwaraeon

Sporting Aims – Provision for Sport

Erthygl 31 Mae gan blant yr hawl i ymlacio a chwarae ac ymuno mewn ystod eang o weithgareddau.

Article 31 Every child has the right to rest, relax, play and to take part in a range of activities.

At Sketty Primary School, we are committed to providing high-quality sporting experiences that inspire all learners to enjoy and value physical activity. Our aim is not only to develop children's physical competence but also to nurture confidence, resilience, teamwork and a lifelong commitment to healthy, active lifestyles.

Our approach to physical education is informed by research and places the learner at the centre of the learning experience. We focus on developing a broad range of fundamental skills that provide the foundation for successful participation in sport and physical activity throughout life.

At the beginning of their journey at Sketty, pupils participate in the SKIP (Successful Kinaesthetic Instruction for Pre-Schoolers) programme. This programme is designed to develop children's Fundamental Movement Skills (FMS), which are essential building blocks for future sporting success. These skills include running, jumping, hopping, balancing, throwing, catching, kicking, rolling, skipping and many other movement patterns that children need to develop confidence and competence in physical activity. Research suggests that children should become proficient in these fundamental skills by approximately seven years of age in order to engage successfully in a wide range of sports and physical activities.

As pupils progress through Progression Steps 2 and 3, they continue to refine and apply their Fundamental Movement Skills through a variety of challenges, games and sporting activities. These experiences help children develop physical literacy, tactical awareness and sport-specific skills that can be transferred across different activities and contexts.

Physical literacy is at the heart of our sporting provision. We want learners to understand their own progress, recognise their strengths, identify areas for improvement and develop the confidence to participate, persevere and succeed. Alongside physical development, pupils acquire important transferable skills such as communication, teamwork, leadership, problem-solving and resilience, which support learning across the curriculum and beyond.

Our Sports Ambassadors play a key role in promoting physical activity throughout the school. Working alongside staff and pupils, they help to organise and support sporting events, including Sports Day, lunchtime activities and physical education sessions. They also contribute to pupil voice, helping to review and shape sporting opportunities and learning experiences across the school.

By developing pupils' physical competence and confidence, we aim to foster a positive attitude towards health and wellbeing, encouraging all learners to remain active and engaged in sport throughout their lives.

Gweithgareddau Allgyrsiol
Extra - Curricular Activities

Erthygl 15 Mae gan blant yr hawl i gydgyfarfod ac ymuno gyda grwpiau a sefydliadau, onid yw hyn cadw pobl eraill rhag mwynhau eu hawliau.

Article 15 Children can join or set up groups or organisations, and they can meet with others, as long as this does not harm other people.

At Sketty Primary School, we are proud to offer a wide range of extra-curricular activities and after-school clubs for pupils from Reception to Year 6. These opportunities help to enrich children's learning experiences, develop new skills and interests, and promote wellbeing, confidence and teamwork beyond the classroom.

A variety of clubs are available throughout the year and take place on different days after school. Activities may include sports, creative arts, music, wellbeing, STEM, Welsh language activities and other interest-based opportunities, depending on availability and pupil interest.

To participate in an after-school club, parents and carers will be required to complete a consent form. These forms can be accessed via the school website or obtained directly from the club leader.

Further information about the clubs currently available, including dates, times and registration details, can be found on the school website.

https://sketty-primary-school.secure-primarysite.net/extra-curricular-clubs/

Chlybiau ar Ôl Ysgol

After School Club

The school has access to an after-school childcare provision operated by an independent external provider. Although the club is based within the grounds and buildings of Sketty Primary School, it is managed separately from the school and operates as an independent business.

Sketty Kids Club provides a safe, welcoming and enjoyable environment for children of all ages, offering a range of engaging activities at the end of the school day. Food is not provided; however, children are welcome to bring their own healthy snack and drink.

Opening Times

Monday to Friday: 3.20pm – 5.30pm

Fees (correct at the time of printing)

- First child: £9.50 per session
- Second child: £8.00 per session
- Third child: £5.50 per session

For further information, bookings or enquiries, please contact:

Helen Reeves

Telephone: 07966 529533

Email: skettykidsclub@outlook.com



Clwb Frecwast
Breakfast Club

Sketty Primary School offers a Breakfast Club for pupils from Nursery to Year 6, providing a safe, welcoming and positive start to the school day.

The Breakfast Club operates at a cost of £1.55 per day and includes a healthy breakfast and a bottle of water. The club provides children with an opportunity to socialise with their peers and prepare for the day ahead in a calm and supportive environment.

Pupils attending Breakfast Club should arrive at the Main Entrance gate, where they will be welcomed by a member of staff.

Breakfast Club Times

- Gate opens: 7.50am
- Gate closes: 8.05am

To ensure the safe supervision of all children, pupils should arrive within these times.

Parents and carers who would like their child to attend Breakfast Club are asked to complete a Breakfast Club Registration Form, which is available on the school website. Completed forms should be returned to the school office.

Polisi Codi Tâl a Rhyddhad rhag Tâl
Charging and Remissions Policy

Sketty Primary School's Charging and Remissions Policy operates in accordance with current Welsh Government guidance and legislation relating to school charges and voluntary contributions.

No charge is made for any activity that takes place during the normal school day. However, parents and carers may be invited to make voluntary contributions towards the cost of educational visits, visitors, transport or other curriculum enrichment activities. These contributions help to ensure that such experiences can continue to be offered to pupils.

No child will be excluded from an activity because their parent or carer is unable or unwilling to make a voluntary contribution. However, where insufficient contributions are received, the school may be unable to proceed with the planned activity.

Charges may be made for the board and lodging element of residential educational visits. Parents and carers who receive qualifying benefits may be entitled to support or a remission of these charges. Anyone seeking further information or advice regarding assistance with residential visit costs should contact the Headteacher in confidence.

Further details can be found within the school's Charging and Remissions Policy, which is available on the school website.

Hawliau'r Plentyn – CCUHP, Ymarfer Adferol a Llais y Disgybl

Rights of the Child – UNCRC, Restorative Practice and Pupil Voice

Erthygl 12 Eich hawl i ddweud beth ddylai digwydd ac i rywun wrando arnoch.

Article 12 You have the right to an opinion and for it to be listened to and taken seriously.

At Sketty Primary School, children's rights are at the heart of everything we do. We are proud to be a Silver Rights Respecting School, and pupils have a strong understanding of the United Nations Convention on the Rights of the Child (UNCRC) and how it applies to their everyday lives. Through our curriculum, assemblies and leadership opportunities, we encourage children to understand their rights while recognising their responsibilities towards others.

As a Restorative Practice School, we are committed to building positive relationships across our school community. Staff are trained in restorative approaches, supporting children to resolve conflicts, repair relationships and reflect on their actions respectfully and constructively. This approach promotes inclusion, empathy and mutual respect and is central to our school ethos.

Pupil voice is highly valued at Sketty Primary School. Our active School Council, made up of elected representatives from each class, meets regularly to discuss issues that matter to pupils and contribute to school improvement. Most recently, pupils have worked with staff to gather ideas from their peers to improve school meals, enhance pedestrian safety when crossing Llwyn Mawr Road and promote better attendance.

Listening to pupils and acting on their views is a key part of our self-evaluation and improvement processes. We regularly seek children's opinions and experiences, ensuring they have meaningful opportunities to influence decisions and contribute positively to school life.

GDPR a Diogelu Data

GDPR and Data Protection

Erthygl 16 Mae gan blant yr hawl i breifatrwydd. Dylai'r gyfraith eu cadw rhag ymosodiadau ar eu ffordd o fyw, eu henw da, eu teuluoedd a'u cartrefi.

Article 16 Every child has the right to privacy. The law must protect children's privacy, family, home, communications and reputation (or good name) from any attack.

At Sketty Primary School, we collect, store and process a range of personal information about pupils, parents/carers and staff in order to fulfil our educational, safeguarding and statutory responsibilities. Further information about how personal data is collected, used, stored and protected can be found in the school's GDPR and Data Protection Policy, which is available on the school website.

From time to time, the school is required to collect and share information with the Local Authority, Welsh Government and other authorised bodies for educational and statutory purposes. This includes information relating to attendance, attainment, wellbeing and other areas required by legislation.

Attendance information may be collected and reported more frequently where required to support local or national monitoring arrangements. The legal basis for the collection and sharing of this information is provided by Section 538 of the Education Act 1996, which requires schools to provide reports, returns and information requested by Welsh Ministers in connection with their educational functions.

The school is committed to ensuring that all personal information is handled securely, lawfully and in accordance with the principles of the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018.

Trefniadau ar gyfer Ymweliadau a Thrafodaethau gyda Rhieni/Gofalwyr

Arrangements for Parental visits / discussions

We believe that a strong partnership between home and school is essential to supporting every child's learning, wellbeing and development. We are required to provide parents and carers with information about their child's progress three times each year, either through parent-teacher meetings or written reports.

Throughout the year, parents and carers will also be invited to attend a range of events where they can celebrate and share in their child's learning and achievements.

Parents and carers are welcome to meet with the Headteacher or their child's teacher at any mutually convenient time. We firmly believe that the responsibility for a child's education and overall development is shared between home and school. Through open communication, mutual understanding and effective partnership working, children benefit from consistent support and encouragement both at home and in school.

If a teacher has any concerns regarding a child's progress, wellbeing or development, they will contact parents or carers promptly to discuss these concerns and agree any appropriate support or next steps.

Pryderon, Canmoliaethau a Chwynion
Concerns, Compliments and Complaints

At Sketty Primary School, we value open and positive communication with parents and carers and are committed to working together in the best interests of our children. If you have any questions, concerns or suggestions relating to the curriculum or any aspect of school life, we encourage you to contact the school as soon as possible.

We operate an open-door approach whenever practicable and will always endeavour to arrange an appointment at a mutually convenient time. In most cases, concerns should be raised initially with your child's class teacher, who will work with you to address any issues promptly and effectively. If further concerns remain, or if the matter is of a more serious nature, parents and carers are encouraged to contact the Headteacher.

Parents and carers will be supported and advised wherever possible and are welcome to discuss any aspect of the provision made for their child. We believe that strong partnerships between home and school are essential in ensuring the best possible outcomes for all learners.

If a concern cannot be resolved informally, the school has a formal Complaints Procedure in place. A copy of the Complaints Procedure is available in the policy section of the school website and outlines the steps that should be followed when making a complaint.



Thank you for taking time to read our Prospectus.

Our school was inspected by Estyn in July 2023 with our Interim Visit in April 2026. Please take time to read the reports by clicking the links below.

https://estyn.gov.wales/system/files/2023-07/Inspection%20report%20Sketty%20Primary%20School%202023_0.pdf

https://estyn.gov.wales/app/uploads/2026/05/Interim-visit-letter-Sketty-Primary-School-2026.pdf

